

FINANCE PAYROLL SCHEDULE

10 Month Employees
2022-2023



Pay Period	Days Paid In Paycheck	# Days in Pay Period	Absences to Be Reported	Pay Dates
1	August 15 th – September 12 th	21		August 25 th
2	September 13 th – October 11 th	21	August 15 th – September 12 th	September 23 rd
3	October 12 th – November 9 th	21	September 13 th – October 11 th	October 25 TH
4	November 10 th – December 8 th	21	October 12 th – November 9 th	November 18 th
5	December 9 th – January 6 th	21	November 10 th – December 8 th	December 19 TH
6	January 9 th – February 7 th	22	December 9 th – January 6 th	January 25 th
7	February 8 th – March 9 th	22	January 9 th – February 7 th	February 24 th
8	March 10 th – April 10 th	22	February 8 th – March 9 th	March 24 th
9	April 11 th – May 10 th	22	March 10 th – April 10 th	April 25 TH
10	May 11 th – June 9 th	22	April 11 th – May 10 th	May 25 th
11			May 11 th – June 9 th	June 16 th

- All time should be approved and submitted to Payroll by the **First Monday** following the end of each pay period.